



Subject:	Request for the Use of Dr John Pitt Memorial Park
Date:	10 October 2017
Reporting Officer:	Nigel Grimshaw, Director, City & Neighbourhood Services
Contact Officer:	Rose Crozier, Assistant Director, City & Neighbourhood Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Committee is asked to note that a request has been received for the use of Dr John Pitt Memorial Park to hold a Battle of the Somme commemoration event, 'Row on Row' from Thursday 2 November 2017 to Friday 17 November 2017. They will require access to the park each day.
2.0	Recommendations
2.1	The committee is asked to: <ul style="list-style-type: none">• Approve the Row on Row events at Dr John Pitt Memorial Park from Thursday 2 November to Friday 17 November 2017 as outlined at 3.1 subject to the completion of the appropriate Event Management Plan and satisfactory terms being agreed by the Director of City and Neighbourhood Services Department and on the condition that:

	<ul style="list-style-type: none"> ○ The Event Organisers resolve all operational issues to the Council's satisfaction. ○ The Event Organisers meet all statutory requirements including Public Liability Insurance cover and Health and Safety responsibilities. ○ The Event Organisers shall consult with adjoining public bodies and local communities as necessary.
3.0	Main Report
	<u>Key Issues</u>
3.1	<p>The event will require closure of all or a substantial proportion of the facility and members of the public will have the opportunity to donate money during the event to the British Legion. Events include;</p> <ul style="list-style-type: none"> • Thursday 2 November 2017 Saturday 4 November 2017 – planting of 1,000 crosses; • Sunday 5 November 2017 - 3pm Opening Service; • Wednesday 8 November 2017 - 3.30pm Community Service; • Thursday 9 November 2017 - 8.00pm Last Post Ceremony • Friday 10 November 2017 - 8.00pm Last Post Ceremony • Week beginning 12 November 2017 - crosses will be removed
	<u>Financial & Resource Implications</u>
3.2	None
	<u>Equality or Good Relations Implications</u>
3.3	There are no known implications
4.0	Appendices – Documents Attached
	None